**Minutes to the Annual Council Meeting of**

**Thwing & Octon Parish Council held on Tuesday 2nd may 2017**

**At the Church Rooms, Church Lane, Thwing**

**Present:** Cllrs P Clarkson; A Frost; M Burdass; A Best; G Sanders; E Peacock; S Morrison (Parish Clerk)

**43/17** No Nominations for the position of chairman have been presented to the clerk. Cllr Clarkson offered to stand for a further year. Cllr Burdass proposed that the council accept Cllr Clarkson as chairman , seconded by Cllr Peacock, all agreed.

**44/17** Cllr Clarkson complete a Declaration of Acceptance of Office which was countered signed by the clerk.

**45/17** No nominations were offered for the Election of Vice- Chairman, Cllr Frost proposed and Cllr Burdass seconded that Cllr McDermott continue in the position, subject to his acceptance.

**46/17** It was agreed by allthat the Community Plan Steering Group would be dissolved. It was agreed by all that the committee for Assets of Community Value should continue. Andrew Frost was re-elected as chairman and the remain committee members being Alan Best, Chris Oxtoby and Moira Penrose.

**47/17**  Any committee formed by way of an approved motion, should consist of three or more members with the delegated power to consider functions and applications and resolve a decision on behalf of the council. The procedure and policy guide for councils and committees was adopted at this meeting by the council. All agreed.

**48/17** Draft standing orders are to be submitted at the next council meeting for approval and formal adoption.

**49/17** It was confirmed that the council have satisfactory insurance cover and the renewal quotation from Came & Co on behalf of Hiscox be accepted. It was proposed by Cllr Clarkson and seconded by Cllr Peacock that a formal rental agreement be put in place for use of the church rooms, and following this the electricity account be transferred over to the PCC.

**50/17** Cllr Best formerly tended his resignation after 9 years on the council. Cllr Clarkson expressed thanks on behalf of the council for the loyalty and hard work that Cllr Best has given during his time as a councillor.

The above minutes are accepted as a true record of the proceedings.

Signed:

Chairman Date.