**Minutes to the meeting of Thwing and Octon parish council held on Tuesday 7th march 2017**

Present: Cllr P Clarkson (Chairman); Cllr D McDermott (Vice Chairman); Cllrs M Burdass; A Best; C Coates; E Peacock; G Sanders; A Frost; S Morrison (Clerk to the Parish)

19/17 Apologies – none

20/17 Declaration of Pecuniary or Non-Pecuniary Interest – Cllr Burdass has an interest in item 27/17 paragraph 2.

21/17 The Minutes of last meeting held 8th February 2017 were accepted by all present as a true record and signed by the chairman.

22/17 Matters Outstanding

1. Funding has been granted for a second defibrillator at Octon. The c.p.r pack, and training DVDs have been received, and the defibrillator and cabinet is on order. ERYC have already erected a new light pole at Octon. Cllr Peacock to contact ERYC for further advise on fitting defibrillator once delivered. Cllr Best to follow up on the agreed further contribution/donation from the amenities committee.
2. Thwing defibrillator is still not fitted. Telephone kiosk has been repaired and mannequin removed. Cllr McDermott to clean inside. Cllr Clarkson to contact P Gilson again re fitting. Cllr Frost to put up signage. Training for CPR has been arranged for 9 March at 7.00pm in the Church rooms. VETS system to be promoted at this meeting. Storage facilities for push call rescue equipment still to be agreed.
3. Litter bin at Octon has now been installed
4. Two member of the amenities committee have now been elected onto the steering group for the community assets.

23/17 Correspondence for review

1. ERNLLCA have organised a planning day conference/training event on 24/3. Costs to members is £85 +VAT. It was proposed that Cllr Frost attend. All agreed.
2. Cllr Sanders has responded to ERYC consultation on draft Statement of Community Involvement.
3. Clerk to respond to Rudston PC regarding joint meeting on planning, all councillors would attend if possible.

24/17 Cllr Frost is in regular contact with ERYC re roads in Thwing. Dukes Lane is scheduled for repair, including the drains, in the financial year 2017/18. Clearance of footpaths in both Thwing and Octon is under discussion. Cllr Peacock advised that ERYC are to carry out a water test on the blocked drains on the B1249 near Keepers Cottage, prior to clearance.

25/17 All agreed that an additional salt bin at Octon would be of benefit, and that the clerk would submit the application forms to ERYC.

26/17 Following the meetings on 15th and 28th February 2017, a steering group has now been formed to develop the Community Plan. The next meeting will be on Tuesday 28th Feb at 7.00pm which will determine the time scale for delivery of the questionnaire, and costs involved. Cllr Sanders thanked Cllr Clarkson and Burdass for their offer of help in distribution and collection.

27/17 There are several plots of Common Land in the parish. Three have land registry numbers and three do not. It was proposed by Cllr Peacock and seconded by Cllr Frost that the clerk obtain a bank card and apply for copy documents from the land registry to determine ownership of the plots. Once information is to hand a policy for the management of the land can be determined.

The public footpath across the Keld needs attention, and the reeds need clearing from the Mere. It was agreed that the clerk will contact ERYC for advice.

Cllr Sanders also raised the replacement of the bus shelters in the parish, which has already been agreed. Clerk to contact ERYC for criteria on moving forward, and costing the project.

28/17 Finance

 (i)accounts to the 28 Feb 2017 were presented and agreed by all.

(ii) clerk’s expenses to 28 February 2017 were approved

(iii)A donation to Playground Committee of £65.00 was approved

(iv)A donation to the PCC of £450 was proposed by Cllr Peacock and seconded by Cllr McDermott, and approved, to assist with the cost of grass cutting

(v) Signage for defibrillators is free from BHF, signs have been ordered and delivered.

29/17 Following the incident with a vagrant arrested in the village, Cllr Clarkson is to lodge information regarding PROBE in the benefice news.

30/17 The next meeting and AGM will be held Tuesday 2 May 2017

Signed as a true record

Cllr P Clarkson Chairman Date