**Minutes to the meeting of Thwing & Octon Parish Council held on Monday 20th July 2020 at 7.00pm via remote access**

**Present: Cllr D McDermott (Chair); Cllr E Peacock (Vice chair) Cllrs A Frost; G Coe; G Sanders and Sandra Morrison (Clerk to the Parish)**

**494/20 Apologies:** Cllr Burdass (harvesting); Cllr Oxtoby (technical issues)

**495/20 Declaration of Interest:**

**Pecuniary** – None

**Non-Pecuniary -** none

**Dispensations Issued –** none

**496/20** It was proposed byCllr Frost and seconded by Cllr Coe that the minutes to the last meetings held on 22nd June 2020 and extra ordinary meeting held 9th July 2020 be accepted as a true record. Passed

**497/20 Correspondence**

1. The ERNLLCA Newsletter 6 had been distributed and the clerk drew the Councils attentions to updates on legal notes covering procurement thresholds and elections. It was agreed that the Clerk in conjunction with Cllr Sanders would write an induction document in order to assist the attraction and retention of new Councillors.
2. Parish & Town Update for June 2020 was circulated – no comments
3. A response to National Highways and User Transport Survey has been requested by ERYC. Link to be recirculated to all Councillors.

**498/20 Finance**

* 1. It was proposed by Cllr Peacock and seconded by Cllr Sanders that the accounts as presented to date be approved. Passed
	2. It was proposed by Cllr Peacock and seconded by Cllr Coe that the payment of Internal Audit fee £35 be approved. Passed

**499/20** The Clerk advised the Council that the Lissett Funding Application has been successful and we have been awarded a sum of £3500 to assist in further work at the Mere, plus the restoration of the village pump and associated works. It was agreed that the sub committee already formed to oversee restoration of the Mere, Cllrs Peacock, Coe and Frost continue to project manage these additional activities, in conjunction with volunteers and the Clerk administering the funding. There is some damage to trees at the Mere, possibly caused by deer, Cllr Frost to obtain material for a tree protection guard. Initial inspection of the pump has been done. Clerk to contact ERYC re positioning of sign for Octon

**500/20** Following discussion with all parties the RCEF feasibility study has now been put back to end of September beg of October, to allow for Covid 19 restrictions to be further eased and also for harvest to be completed. Avieco are requesting an interim payment. The sub committee have advised that whilst they are not adverse to paying for work completed, the reports that have been submitted so far use generic material and not data that is exclusive to our Parish. It was agreed that payment should not be processed until the reports presented are adjusted.

**Signed as a true record**

**Chairman Date**