**Minutes to the meeting of Thwing and Octon parish council held on Monday 14th August 2017 at the Church Rooms**

Present: Cllr P Clarkson (Chairman); Cllr D McDermott (Vice Chairman); Cllrs M Burdass; A Best; C Coates; G Sanders; A Frost; L Bingham; S Morrison (Clerk to the Parish)

**93/17** Apologies Cllr Peacock, Cllr Moore absent

**94/17** Declaration of Pecuniary or Non Pecuniary Interest – Cllr Clarkson declared an interest in item 99/17 (item 8 on the agenda) and Cllr Mc Dermott declared an interest in item 102/17 (item 11 on the agenda)

**95/17** The minutes to the meeting of the 11 July 2017 and 18th July 2017 were proposed by Cllr Sanders and seconded by Cllr McDermott to be agreed as a true record, and signed by the chair.

**96/17** Following consideration of the clerk’s report it was agreed that;

1. Clerk to respond favourably to the letter received from Staxton Wold inviting the PC to a site visit.
2. A ‘litter pick’ will be organised for half term, and Cllr Frost is to price lightweight safety waistcoats.
3. Cllr Frost proposed that the clerk write back to ERYC Highway’s engineer to commence the process of drop kerbs being installed in the parish.
4. Clerk to respond to letter from Mrs Carter of Willow Cottage re parking space, no objections from PC.
5. Clerk to write to ERYC re passing places, in village and Octon Road, Burton Fleming Road.
6. Clerk to write to PCSO Milner re speeding on B1253 mainly at morning and night

**97/17** Cllr Clarkson proposed and Cllr Sanders seconded that the community plan be adopted by the Parish Council. All agreed.

 The following actions to be taken:

1. Letters of thanks to be sent to Carole Bland and Margaret Prince for their help.
2. Letter of thanks to Alan Best for finalising the answers into a printable document
3. It was agreed that Alma Printers would be used to print a copy of each plan to be distribute to every household in the parish
4. A community meeting will be held on 30th September in the church rooms
5. It was agreed that litter bins should be sited at each end of Thwing Village and also at the crossroads subject to approval from ERYC
6. Consideration of football and cricket pitches to be deferred to the next meeting.

**97/17** Following a response from ERYC it was agreed that the clerk should request a children crossing sign for Octon Village

**98/17** Following a response from ERYCIt was agreed that the switching off of street lights between midnight and 5.00am is uneconomic, and no action will be taken at the moment, however the matter will be open for further discussion at the community meeting on 30th September

**99/17** Cllr Sanders proposed that the action plan for restoration of the mere covering what is to be done and by whom was deferred and to be listed at the community meeting on 30th September. All agreed.

**100/17** Finance:

1. Copies of the revised budget for the remainder of the financial year 2017/18 were considered and agreed
2. The accounts to date were approved and agreed
3. The account for payment to Benefice News Donation £30.00 authorised
4. Printing of the Community Plan by Alma Printersto be invoiced and cheque signed at next meeting.

**101/17** Cllr Frost proposed that a submission to ERNLLC for a resolution to be heard at the AGM be submitted to change the review of an ACV to give equal rights to both parties. Agreed

**102/17** The planning application 17/02482/PLFfor The Falling Stone**-**construction of dormer window in rear elevation and change of use from public house and flat to single dwelling house was consider and opposed.

**103/17** To continue in formulating the Emergency Plan it was agreed the plan could be activated by the three committee members and that the church rooms or church would be used as an incident room. The emergency box will be kept in the church rooms. Lampugh House and The Crematorium will be approached as for use as emergency shelters, and a list of volunteers to be selected at the Community meeting on 30th September.

**104/17** Cllr Sanders proposed that the bus shelter on Dukes Lane be discontinued and that the bus stop be moved to the crossroads. Clerk to approach bus company.

Minutes agreed as a true record.

Signed

Chairman Date