**A MEETING OF THWING & OCTON PARISH COUNCIL**

**WILL BE HELD ON MONDAY 13th NOVEMBER 2023 AT 7.00PM, AT**

**CHURCH ROOMS, CHURCH LANE, THWING**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

**IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

1. **To receive apologies**
2. **To receive Declaration of Pecuniary or Non-Pecuniary Interest**
3. **To agree minutes of the meeting held on the 9th October 2023**
4. **To agree opening the meeting to Ward Councillors and members of the public**
5. **To discuss and agree to co-option of new members**
6. **Matters arising**

Update on balance of repairs to Church Lane

Update on overhanging trees dukes Lane and Butts Lane

1. **To discuss and agree proposals on relocation of 30mph signs as per ERYC**
2. **Correspondence for information and action**
   1. ERNLLCA Good Council training slides
   2. Call for UKSPF expression of interest
   3. ERNLLCA October Newsletter
   4. ERNLLCA training
   5. ASB Six month statistics East Wolds & Coast
   6. Parish & Town News release November Driffield and Rural
3. **Finance**
   1. To approve receipts & payments and bank reconciliation to date
   2. Update on HMRC Penalty Notices
   3. To agree and adopt NALC pay review 2023
   4. To approve outgoing clerk’s final salary, holiday pay, overtime and expenses and consider back pay in line with NALC pay review
   5. To agree payment terms to acting clerk on an hourly basis. October 12 hours rate salary scale 14 and to agree back pay.
   6. To discuss and agree draft budget.
4. **To discuss and agree to a programme of maintenance and repair to the drainage ditch at the Mere**
5. **To approve annual service for the lawn mower**
6. **To discuss and formulate proposals for the proposed heritage trail using existing public footpaths.**
7. **To discuss and agree arrangements for Christmas displays and agree on procurement of a tree for Thwing village**
8. **Resident’s issues with flooding from Dukes Lane**
9. **To agree meeting dates for the year 2024**
10. **To agree any agenda items for the next meeting scheduled 10th January 2024**
11. **To discuss and agree on appointment of a new clerk and RFO**

**Signed**

**Sandra Morrison**

**Clerk to the Parish Date. 07.11.2023**