**THWING & OCTON PARISH COUNCIL**

**Minutes to the Annual Meeting of Thwing & Octon Parish Council held**

**on Tuesday 17TH May 2022 at 7.00pm. at the Church Rooms Thwing**

**Present: Cllr E Peacock (Charman); Cllr P Burdass (Vice Chair); Cllrs A Frost; G Coe; T Lancaster; J Carter and Sandra Morrison (Parish Clerk)**

**729.**Apologies were received from Cllr Blott and Ward Cllr Dewhirst

**730.** It was proposed by Cllr Burdass and seconded by Cllr Lancaster that Cllr E. Peacock be nominated as chair. Passed

**731.** Cllr Peacock accepted the nomination and signed the declaration of Acceptance of Office

**732**. It was proposed by Cllr Peacock and seconded by Cllr Lancaster that Cllr P Burdass be nominated as vice chair. Passed

**733.**To receive chairman’s report

The aim for this year is to move things on both procedurally and with residents and improving on communication, and follow up on further developments at the Mere as well as other aspects of the parish. The chairman thanked all members for attending meetings on a regular basis as volunteers.

**734.** Officers were appointed to the following sub committees**:**

**HR –** Cllrs Coe and Blott

**Highways** – Cllrs Frost and Lancaster

It was agreed that other areas would be brought up as agenda items.

**735.**Cllrs Carter and Blott were elected to represent this council at ERNLLCA district committee meetings

**736.** It was agreed that Cllr Coe should review this Councils Health and Safety and Equalities Policies before the next meeting Review Governing documents, Standing Orders, Code of Conduct and Finance Regs had been reviewed in 2021 and Complaints Procedure, Member Development, Grievance, Publication and Safeguarding had been reviewed in 2020.

**737.**The Inventory of Land and assets was reviewed and agreed

Meeting closed 7.13pm

**Signed as a true record**

**Chairman Date:**