**Minutes to the Meeting of Thwing & Octon Parish Council held**

**on Tuesday 17TH May 2022 directly after the Annual Meeting at 7.00pm. at the Church Rooms Thwing**

**Present: Cllr E Peacock (Charman); Cllr P Burdass (Vice Chair); Cllrs A Frost; G Coe; T Lancaster; J Carter and Sandra Morrison (Parish Clerk)**

**738.** Apologies were received from Cllr Blott and Ward Cllr Dewhirst

**739**.Declaration of Pecuniary or Non-Pecuniary Interest - none

 Dispensations Issued- none

**740.**It was proposed by Cllr Burdass and seconded by Cllr Peacock that the minutes of the meeting held on the 25th April 2022 be accepted as a true record. Passed

**741.** There were no Ward Councillors or members of the public present at the meeting.

**742.Matters arising from last meeting**

* 1. Cllr Frost updated members on the East - West Road stating that Ward Cllr Dewhirst had advised that he had spoken to P. Bellotti and that Church Lane is programmed for patch repairs, and that the damaged verge on the bend just above Butts Lane is to be refilled.
	2. Cllr Frost updated members on the planned Queens Platinum Jubilee celebrations advising that a piper and bugler had been booked at a cost of £175 and a choir had been organised. It was proposed by Cllr Coe and seconded by Cllr Carter that the Council would go ahead with the programme as drafted by Cllr Frost. Cllr Frost will post notices in the bus shelters and notice boards, and also in the Driffield and Wolds Weekly, and Cllr Coe would post on social media. Passed
	3. It was proposed by Cllr Frost and seconded by Cllr Burdass that due to the fact that the Council were unsure of the number of children n the parish that commemorative mugs would not be purchased for distribution. Passed
	4. The clerk advised that the top soil for the Mere had not been ordered as the rubble was still to be cleared, and that the positioning of the path was still to be confirmed, but the ground work can be done on 24th May. Members agreed to a site visit after the meeting to confirm line of path and work to be done, and then clerk and Cllr Frost to progress.
	5. Cllr Peacock advised that 5 remembrance plaques would be required at a cost of £525 each, and it was agreed that this would only be pursued if funding became available.

**743.Correspondence for discussion action and resolution**

1. Invitation from ERNLLCA for new dates for finance training was circulated
2. Email from ERNLLCA re clerks network/training day and Alan’s retirement was circulated. Clerk to attend
3. Email from ERYC invitation the Code of Conduct Training via Zoom – 22 June 2022 - 7.00pmwas circulated.
4. ERYC Queens Jubilee Event Information and Guidance re lighting of beacon was circulated. It was agreed that the beacon basket would be filled during the day of the 2nd June, by Cllrs Burdass and Coe after first being lined with chicken wire. Cllr Peacock to do actual lighting. Risk assessment to be completed by Clerk. Fire extinguishers and first aid kits to be on hand at the top of the Mere. Tent and chairs to serve jubilee tarts and toast to be at the top of Mere. Top of the Mere to be marshalled at all times in respect of traffic and guests.
	1. Parish & Town News update for May 2022 was circulated, no comments.
	2. Email from Newbald Parish Council, was circulated

**744.Finance**

1. The internal auditors report was circulated. No issues were raised.
2. It was proposed by Cllr Burdass and seconded by Cllr Lancaster that the AGAR accounting statement for financial year ending 31.03.2022 be approved. Passed
3. It was proposed by Cllr Burdass and seconded by Cllr Lancaster that payments as per schedule 1 be approved. Passed
4. It was proposed by Cllr Carter and seconded by Cllr Lancaster that the accounts to date be approved. Passed
5. Notice of closure letter from HSBC and account switch to Lloyds was circulated.
6. It was proposed by Cllr Burdass and seconded by Cllr Lancaster that the clerk could distribute the Jubilee Fund as required and that any surplus should be used to order a port aloo for the 2nd June. Passed.
7. It was proposed by Cllr Burdass and seconded by Cllr Lancaster that clerk’s expenses be approved. Passed

Meeting closed 8.37pm

**Signed as a true record**

**Chairman Date.**