**Minutes to the Meeting of Thwing & Octon Parish Council held on Monday 15th November 2021 at 7.00pm**

 **at Thwing Church Rooms, Church Lane, Thwing**

**Present: Cllr E Peacock (Chairman); Cllr P Burdass (Vice Chair); Cllrs A Frost; G Coe; J Blott; T Lancaster**

**Guests:** Ward Cllr J Evison, Janet Carter

**677.** Apologies were received from Ward Councillor C Dewhirst. Cllr Oxtoby absent

**678**. Declaration of Pecuniary or Non-Pecuniary Interest - none

 Dispensations Issued - none

**679**. It was proposed by Cllr Lancaster and seconded by Cllr Blott that the minutes of the meeting held on the 18th October 2021 be accepted as a true record. Passed

Janet Carter left the room.

**680**. It was proposed by Cllr Peacock and seconded by Cllr Lancaster that Janet Carter be co-opted as a member of Thwing & Octon Parish Council. Passed unanimously.

**681**. Janet was welcomed back into the room, and joined the meeting, signing the declaration of acceptance of office.

**682**. Matters arising from last meeting

* 1. The chair was pleased to advise that thanks to the assistance from ERYC, rural broadband connectivity is now being rolled out to the rest of the parish, with immediate effect.
	2. Both the clerk and Cllr Frost have been in touch with ERYC regarding the poor standard of repairs along the East - West roads at Thwing. Cllr Frost is continuing to work with ERYC Head of Street Scene services to find an acceptable resolution, and has been informed that the roads are to be inspected again this week, although ERYC have already advise that the work is of acceptable standard. Cllr Evison to pursue also. The clerk has written to the resident in response to his complaint advising of the action that is being taken.
	3. Following a recent accident, reflective bollards have been installed on the verge at Kilham Lane, the verge itself however, has not been reinforced as agreed.
	4. We are still waiting for an update from the arborist for a date of the agreed tree work. Cllr Coe to pursue.

**683.** Correspondence for discussion and response

1. ERNLLCA newsletter 21 October - no comments
2. ERNLLCA/Breakthrough Communications training courses availability – members to consider courses available
3. ERYC Rough sleeper survey - none reported
4. ERYC Financial Help for residents’ information has been posted on both the notice boards and the PC web site. Information has also been passed for entry in the East Wolds Newsletter. Cllr Carter also suggested post on the local school’s notice board.
5. The Parish Council have agreed to offer support to Newbald PC to improve the working relationship between Parish Council’s and the ERYC. Cllr Evison advised that a recent cabinet meeting had passed the new parish charter.
6. Road closure notice – for tree work along Main Street Thwing, has been posted on the notice board. Cllr Coe pointed out that trees along the B1249 also needed cutting back as now growing into the power lines.
7. Town & Parish News Release for November – no comment
8. NALC Bulletin 9.11.2021 – no comments

**684**. It was proposed by Cllr Lancaster and seconded by Cllr Burdass that the Council’s Standing Orders, having been reviewed by members, be approved and adopted. Passed

**685**.Finance

1. It was proposed by Cllr Lancaster and seconded by Cllr Burdass to approve the accounts to date. Passed
2. It was proposed by Cllr Blott and seconded by Cllr Coe to approve payment schedule 15.11.2021. Passed
3. It was agreed to defer purchase of top soil for the Mere until the spring.
4. It was proposed by Cllr Lancaster and seconded by Cllr Coe that following a review, the Finance Regulations of this Council should be approved and adopted. Passed

**686**.The draft budget requirements for financial year 2022/23 were circulated for discussion to be finalised and agreed at the next meeting.

**687**. It was agreed that a rooted Christmas tree should be purchase for Thwing if possible. Clerk to approach Mrs Sanders re display at Octon.

**Signed as a true record**

 **Date.**

Chairman